



We are excited to announce the dates of the 2026 Wadena County Fair,  
**June 18th-21, 2026**

We would love to have you enhance our fair experience as a vendor!  
Details are outlined below. Looking forward to you joining us at the Fair!

### **The Vendor Guidelines**

#### **Exhibitor Courtesy:**

1. Applications, Payments and ST-19 forms are accepted now through **May 14, 2026**.

To obtain a space you must register by submitting a **completed application, ST-19 Form and payment in full** by **May 14, 2026**. **If applications are received after the May 14th deadline there will be a \$20 late fee.** Once your application is accepted, your payment is NON-REFUNDABLE. Exhibitors will not be allowed to set up if paperwork and payment are not completed. Priority will be given to last year's registered vendors registered before April 15, 2026, after that date spaces are open to all vendors on a first come, first served basis.

2. We only allow one business/organization per booth and one rep per product (ex. One Avon booth, Exceptions made for storefront businesses.) Please list what you plan to sell so there are no product replications. The WCAS will have the final determination on what is a product replication.

#### **Exhibitor Regulations and On-Site Details:**

1. All agencies/organizations/businesses/special interest groups must obtain a commercial space in order to sell or solicit a product or service during the fair.

2. Commercial spaces are located both in and outdoor. Fees vary depending on size and resources requested.  Inside spaces are 8x10 or 8x20.  Outside space locations vary

3. Set-up and Take-down

**Set-up hours are Wednesday, June 18th from 4-8pm** all exhibits must be set up by 8 p.m. **If you would like to set up outside these hours contact one of the committee members, this includes outdoor vendors.**

**Take-down hours are Sunday, June 21st from 5 pm-8 pm**

There will be NO early take-downs. (Anyone who does not follow will not be invited to come the following year.)

4. The commercial buildings are locked until 15 min. prior to opening and will be locked again at or near 10pm at night.

5. You must promote your product from the boundaries of your booth, including the immediate area in front of your booth. Vendors should not be soliciting at other booths or within the walkways.

6. All exhibitor vehicles must be removed from the fairgrounds by 9:30 a.m. each day. Handicap Parking is available with appropriate permit.

7. Electricity

- There is electricity available for a fee. (both indoor and outdoor)
- Use of sound equipment must not disrupt or interfere with business of other exhibitors.
- Outdoor vendors using power supply are subject to inspection by the MN department of Labor and Industry and must meet all applicable codes and regulations. For information regarding the necessary requirements please call the local MN State Inspector ADAM SORENSEN at (320) 304-3927.

8. Food Vendors

- Food concessions cannot compete with food items specifically identified within the Wadena County Ag Society contract with the carnival. **This list is corn dogs, Funnel cake, cotton candy, mini donuts, cheese curds, fresh squeezed lemonade and Icee.**

9. Commercial building hours (Indoor Exhibitors)

**Thursday June 18<sup>th</sup>- Saturday 20<sup>th</sup>, 10 am - 10 pm**

**Sunday June 21<sup>st</sup>, 10 am - 5 pm**

10. Outdoor Exhibit Hours

Same dates as #9, May open as early as 6 am and must be done by 12 am.

11. Right to Refuse: The Fair Board reserves the right to refuse applications and/or particular products. The decisions of the Fair Board are final.

12. Vendors need to contact a board member in case of emergency. Example electrical problems, broken water line etc. Use Phone # below OR the fair booth in Commercial building 1.

**Contact: call/text 218-539-8158** wadenacountyfair@gmail.com

Submission of application does not mean acceptance. We will meet your request by means of seniority and timely return of completed contract. Confirmation of acceptance will be **EMAILED** upon receipt of complete application & payment.